#### § 68.77

### §68.77 Pre-startup review.

- (a) The owner or operator shall perform a pre-startup safety review for new stationary sources and for modified stationary sources when the modification is significant enough to require a change in the process safety information.
- (b) The pre-startup safety review shall confirm that prior to the introduction of regulated substances to a process:
- (1) Construction and equipment is in accordance with design specifications;
- (2) Safety, operating, maintenance, and emergency procedures are in place and are adequate;
- (3) For new stationary sources, a process hazard analysis has been performed and recommendations have been resolved or implemented before startup; and modified stationary sources meet the requirements contained in management of change, §68.75.
- (4) Training of each employee involved in operating a process has been completed.

# §68.79 Compliance audits.

- (a) The owner or operator shall certify that they have evaluated compliance with the provisions of this subpart at least every three years to verify that procedures and practices developed under this subpart are adequate and are being followed.
- (b) The compliance audit shall be conducted by at least one person knowledgeable in the process.
- (c) A report of the findings of the audit shall be developed.
- (d) The owner or operator shall promptly determine and document an appropriate response to each of the findings of the compliance audit, and document that deficiencies have been corrected.
- (e) The owner or operator shall retain the two (2) most recent compliance audit reports.

[61 FR 31722, June 20, 1996, as amended at 64 FR 979, Jan. 6, 1999]

## § 68.81 Incident investigation.

(a) The owner or operator shall investigate each incident which resulted in, or could reasonably have resulted in a

catastrophic release of a regulated substance.

- (b) An incident investigation shall be initiated as promptly as possible, but not later than 48 hours following the incident.
- (c) An incident investigation team shall be established and consist of at least one person knowledgeable in the process involved, including a contract employee if the incident involved work of the contractor, and other persons with appropriate knowledge and experience to thoroughly investigate and analyze the incident.
- (d) A report shall be prepared at the conclusion of the investigation which includes at a minimum:
  - (1) Date of incident:
  - (2) Date investigation began;
  - (3) A description of the incident;
- (4) The factors that contributed to the incident; and,
- (5) Any recommendations resulting from the investigation.
- (e) The owner or operator shall establish a system to promptly address and resolve the incident report findings and recommendations. Resolutions and corrective actions shall be documented.
- (f) The report shall be reviewed with all affected personnel whose job tasks are relevant to the incident findings including contract employees where applicable.
- (g) Incident investigation reports shall be retained for five years.

## §68.83 Employee participation.

- (a) The owner or operator shall develop a written plan of action regarding the implementation of the employee participation required by this section.
- (b) The owner or operator shall consult with employees and their representatives on the conduct and development of process hazards analyses and on the development of the other elements of process safety management in this rule.
- (c) The owner or operator shall provide to employees and their representatives access to process hazard analyses and to all other information required to be developed under this rule.